

## **PAYMENT-IN-LIEU-OF-TAX APPLICATION**



**100 Peabody Place, Suite 1100  
Memphis, TN 38103  
(901) 341-2100**

Please submit your application online at [www.growth-engine.org](http://www.growth-engine.org)

**APPLICATION FOR PILOT**

**ECONOMIC DEVELOPMENT GROWTH ENGINE INDUSTRIAL DEVELOPMENT BOARD OF  
CITY OF MEMPHIS AND SHELBY COUNTY, TENNESSEE**

**Applicant**

Company Name: \_\_\_\_\_  
Company Contact: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Federal Employer Identification Number: \_\_\_\_\_  
Applicant's Legal Structure: \_\_\_\_\_

If any outside consultants will be representing the applicant (accounting firm, law firm or site consultant) in applying for this PILOT, please provide the following:

Company Name \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Project Location**

- A. Address: \_\_\_\_\_
- B. Tax Parcel Numbers: \_\_\_\_\_
- C. City of Memphis:  Yes  No
- D. New Market Tax Credit Eligible Site:  Yes  No

**Project Description**

Briefly describe the applicant's principal business activities to be conducted at the Project Site: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Project - Real Property Investment**

- Building a new \_\_\_\_\_ sq. ft. facility
- Purchasing an existing facility, and  Making renovations or additions
- Leasing \_\_\_\_\_ sq. ft. of an existing facility and  Making renovations or additions

Category	Capital Investment
Purchase Price of Land	\$
Purchase Price of Building	\$
New Construction/Site Improvements	\$
Renovation of Existing Structure	\$
Soft Costs	\$
<b>TOTAL</b>	\$

**Project - Personal Property Investment**

Group	New	Relocated <sup>2</sup>
1 – Furniture, Fixtures, General Equipment & All Other Property Not Listed in Another Group	\$	\$
2 – Computers, Copiers, Fax Machines, Peripherals & Tools	\$	\$
3 -- Molds, Dies & Jigs	\$	\$
4 – Aircraft, Towers & Boats <sup>1</sup>	\$	\$
5 – Manufacturing Machinery	\$	\$
6 – Billboards, Tanks & Pipelines	\$	\$
7 – Scrap Property <sup>1</sup>	\$	\$
8 – Raw Material & Supplies <sup>1</sup>	\$	\$
9 – Vehicles <sup>1</sup>	\$	\$
<b>TOTAL</b>	\$	\$

<sup>1</sup>Vehicles, towers, scrap and inventory are not eligible for a PILOT agreement, but the value of these items may be included in the determination of the PILOT benefit. <sup>2</sup>Depreciated value.

**Items to be submitted with this application**

\_\_\_\_\_ Tax Compliance – Provide documentation demonstrating payment of all municipal, county, state, and federal taxes due for all properties owned by the Applicant located within Shelby County.

\_\_\_\_\_ Application Fee (\$3,000.00)

**Other**

\_\_\_\_\_ Applicant Financial Information – Staff will need to review audited financial statements for the most recent three fiscal years.

This Application is made in order to induce EDGE to grant financial incentives to Applicant. Applicant represents and warrants that the statements contained herein or attached hereto are true and correct to the best of their knowledge and include all information materially significant to EDGE in its consideration of this Application.

Applicant has read and agrees to comply with all requirements of the EDGE Jobs PILOT Program Policies and Procedures. Applicant specifically agrees to pay all reasonable costs, fees, and expenses incurred by EDGE in connection with this Application, whether or not the financial incentives are granted, or the Project is consummated.

*By signing this form, I certify that all of the information provided on this application is true and correct to the best of my knowledge. I understand that the Economic Development Growth Engine Industrial Development Board of the City of Memphis and County of Shelby, Tennessee ("EDGE") and its affiliates have relied on this information when making decisions regarding an application for Payment In Lieu of Tax ("PILOT") incentives. I further certify that I understand that falsification of any information on this application or attachments will eliminate my Company from consideration for PILOT incentives through EDGE PILOT Programs. I understand that at any time, EDGE can rescind any rights or privileges to an applicant based on the submission of false information or documents.*

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_

## PROJECT EMPLOYMENT

Position	# of Full-time Jobs <sup>1</sup>	Average Annual Base Pay <sup>2</sup>		Annual Overtime/ Incentive Pay <sup>3</sup>		Annual Benefits <sup>4</sup>		Annual Total Compensation	
		Each	Total	Each	Total	Each	Total	Each	Total
<b>Total</b>									
<b>Average</b>									

*Definitions:*

<sup>1</sup>Permanent jobs or combination of permanent positions that provide employment of 1,600 hours or more within a year that is employed directly by the Applicant or employed by a contract employer on behalf of the Applicant.

<sup>2</sup>Annual base wage must exceed \$13 per hour to be included, please show payments as annual average wages.

<sup>3</sup>Include paid overtime, paid holidays and vacation pay. Do not include discretionary bonus or stock options.

<sup>4</sup>Include health insurance, dental insurance, 401K plans, paid sick leave, bonus compensation, etc.